

**Avondale United Church
Rental Review Committee Meeting
Thursday, Oct. 27, 2016
7:00 p.m. in the Gathering Room**

Present: Brian Doughty, Doug Wellard, Eva May Gray, Jocelyn Miller, Beth Gleadall, Susan Wigan, Yvonne Casey, Brian Pearson, Norm Bird.

- 1) This meeting was chaired by Brian Doughty, however going forward Doug Wellard will assume the responsibility of chairing this committee.
- 2) Brian Doughty noted two items for discussion:
 - A) Moving of Choir Risers
 - B) Technician rates for renters.

A) Moving of Choir Risers:

- Discussion included the possibility of using a moving company or using Avondale members to relocate choir risers.
- Quotes should be obtained from third party movers, but it was noted this could be cost prohibitive.
- After church services it might be possible to pre-arrange some church volunteers to stick around and relocate choir risers. In this case we would need to get a list of helpers and figure out appropriate/real costs to charge rental groups. This would also involve reimbursing the people doing the moving.
- Our real costs, in time and manpower, need to be documented during our first trial run (Sunday Nov 6th getting ready for a 2:00 pm concert).**
- It was also discussed that we should not offer this option unless it is an absolute must for rentals. The possibility of a stacked option would be best (16" and 8" riser on 24" riser location so 48" high in total). This would free up an 8' x 18' area on the stage.

Item B)

- We had some discussion and decided with helpers trained by Billy Hogg the Rate for the use of our sound system (includes the use of video if required) in the sanctuary should be \$40.00/hr. with a minimum of 2 hours.
- Rates can be adjusted for charitable causes. The House of Blessing was mentioned.

- 3) We had much discussion about liquor licenses and Smart Serve bartending. **See notes attached from Chuck Dingman, Doug Wellard, Heather Herman & Brian Pearson.**
 - Chuck's notes: These were direct questions and answers from our Insurance Company and must be adhered to.
 - Brian's check sheet states all user groups must cease serving alcohol by 10:00 p.m. and the premises must be cleared by 11:00 p.m. in accordance with residential neighbourhood by-laws.
 - For our purposes liquor license means beer and wine sales only as agreed upon and voted at our congregational meeting of Oct 23/2016.

- It was decided to recommend to Council that third party organizations with the desire for Alcohol sales (beer & wine only) must be responsible for obtaining their own Liquor Permit, have \$2,000,000.00 PAL Insurance & Smart Serve bartenders. This would have the least impact on our present insurance costs and as discussed this is the most common route that churches and community centers, take.
 - It was also suggested we might be able to make some income for the church by selling non-alcoholic beverages such as juice, pop and water at user group events. These beverages could be carried outside during intermission or before events (liquor is not permitted outside the building).
 - Once drafted any variations to policy must be brought before council for approval.
- 4) Current rental agreement was reviewed and revised to include rates for the following rooms:
- Choir Room, Parlour, Gathering Room & Narthex proper (not including the sanctuary) @ \$25.00 per hour to a maximum charge of \$150.00 for any 24 Hour consecutive period. Note: Narthex would not be available for rental when the sanctuary is being rented

Meeting adjourned.