



Avondale United Church – Guidelines for Rental Decisions

GUIDING PRINCIPLES

1. **The primary mandate of Avondale United Church is to live out our mission as a faith community. Our mission is to:**

“As a community of equals we believe in God and Jesus of Nazareth who teaches us to respect, care for, love, and forgive one another as we continue to ponder our faith.

Our mission is directed toward:

- Inclusiveness of all
 - Service that reaches beyond ourselves
 - Being guardians who care for our Earth”
2. **As a welcoming space for all we are open to individuals and groups to use our facilities for a range of purposes that meet community needs.**
 3. **As good stewards of our resources we strive to fully utilize the gift of our facilities either by offering space at a nominal or no cost to others for charitable purposes or as a means of generating revenue that helps to fund Avondale ministries.**
 4. **The needs of our mission and membership balanced against external requests from the community**

OUR VALUES

- **Our space is sacred** – as a place of worship all users must respect the church building as such
- **Welcoming to ALL**
- **Service to community**
- **Generous in spirit**
- **Flexible to balance needs between groups**

KEY ROLES - A number of roles have been defined and include Church Council, Office Administrator, Rental Chair including Moving Team & Church Representatives, Custodian, Ministry Staff and Members.

- **STAFF & MEMBERS** - Are expected to schedule the use of space with the Office Administrator to meet their particular role expectations and to minimize potential conflicting demands for common space; may field general inquiries about use of space but are expected to direct inquiries to the Office Administrator

PROCEDURES – detailed procedures have been identified so that there are clear steps in decision-making. There is room for discretion by the Office Administrator to balance the range of needs by the range of users.

